



Job Description
Children & Youth Worker
(Full Time. Part Time considered)

We are looking for someone who:

- is an active and practicing Christian
- has previous experience of working with children and a knowledge and understanding of safeguarding principles
- is passionate about children and youth ministry
- loves community outreach
- is organised and flexible
- has good written and communication skills
- enjoys working as part of a team

To apply, please complete an application form and email it to jessica.slamon@stmichaelshighgate.org call us on 020 8340 7279 for an informal chat in the first instance.

Children and Youth Worker
Salary: £21,000
Housing Allowance: £12,000 per annum
(future opportunity could include rent free accommodation in lieu of Housing Allowance, subject to ongoing refurbishment)



St Michael's is a vibrant church, in the centre of Highgate, North London, with a growing membership and a vision to reach out to our community with the love of Jesus Christ.

Children and young people represent the future of the Church and are important to us at St Michael's. We are seeking to appoint a Children's and Youth Worker who will provide strong leadership for this vital avenue of ministry, to help the young people of our church to grow and develop. We have a varied programme of events and activities throughout the year, such as Sunday service Light Groups, Pancake Party (Shrove Tuesday), Palm Sunday procession with donkey rides, Messy Church, Christingle service and Christmas Nativity. There's never a dull moment at St Michael's!

We are looking for someone with a sense of fun who has the skills and calling for this role and is enthusiastic about serving in such a vital area of our church life and ministry. The position is a central one in the church, and you will be joining an excellent and supportive team of Clergy, Licensed Lay Ministers and volunteers.

You will preferably have prior experience in working with children, and can bring enthusiasm, kindness and warmth to this exciting and important role.

The church has very close links to St Michael's Church of England (CofE) Primary School, Highgate, where you will be able to share the Christian faith with school children at school assemblies and interact with their families.

Job Specification

Workplace:	St Michael's Church, South Grove, Highgate, London, N6 6BJ
Contract:	Permanent
Salary:	£21,000 (plus rent-free accommodation)
Hours:	Full time to be worked flexibly as the work requires (including evenings and weekend work), but with two full days off per week; or Part Time to be considered on application
Reporting to:	Revd Kunle Ayodeji (The Vicar)
Supported by:	Staff team and Volunteers

Responsibilities:

Objective

- To work with clergy and others in developing, planning and running the children and youth ministries at St Michael's
- To be responsible for overseeing the children's and youth ministry at St Michael's and the team of volunteers in delivering a Christ-centred programme of activities and events
- Working with the Vicar, church Safeguarding Officer and others to ensure that maintain high safeguarding standards for children and young persons in the church

Sundays

- To organise the Sunday School curriculum, across two Sunday morning services, ensuring that it helps all the children to grow in their relationship with Jesus, in an age appropriate way
- To set up and pack down the children's groups each week
- To encourage, grow, develop and lead a team of volunteers
- To help maintain and develop relationships with the children and families who attend on Sunday mornings
- Keep weekly attendance through Churchsuite
- To help plan guest services including the Family Carol Service, Easter Sunday, Mother's Day etc

Administration

- Volunteer team administration including organising rotas and weekly team emails for Sundays
- Ensuring that information on the Children and Youth pages on the church website is kept up to date
- Maintaining the Kids' database
- Registering new children on Churchsuite and communicating with families as needed

Community Outreach

- Help plan, organise and promote Messy Church, Pancake Party and other community outreach events throughout the year
- To build relationships with teachers, families and school children at St Michael's CofE Primary School, Highgate, building a bridge between school and church
- Leading weekly assemblies at St Michael's School

General

- Attending the staff meetings as well as other St Michael's church and team events, as required
- Making regular reports to the Parochial Church Council (PCC) on his or her work
- Helping to draft budget proposals where necessary for children and youth work
- Coordinate recruitment, training (if applicable) and support of volunteer leads and helpers
- Assisting in other ministries at St Michael's as and when required. The youth worker will primarily be involved with children and youth activities at St Michael's but there will be times when, all staff members are required to assist in other church ministries

Person Specification

- Be an active and practicing Christian
- Be passionate about sharing your faith with young people
- Previous experience working with children
- An understanding of safeguarding principles
- Ability to prioritise workload and manage time and diary well
- Strong communication and writing skills
- High level of confidentiality
- Good interpersonal skills with children and adults alike
- Positive and adaptive attitude to work
- Ability to work flexibly (including evenings and weekends)
- Strong IT Skills
- Attention to detail
- Familiarity with videos and content creation

Occupational Requirement

- It is a Genuine Occupational Requirement (GOR) of the post, in accordance with the Equality Act 2010, Schedule 9, Part 1 S.3, that the post holder will be a Christian in full sympathy with the aims and ethos of St Michael's purpose and mission
- This post is subject to an enhanced DBS check